

ROADMASTER DRIVERS SCHOOL

Executive Order 13607 signed April 27, 2012 by the President of the United States, established Principles of Excellence (POE) for educational institutions serving service members, veterans, spouses, and other family members. Eight Principles of Excellence are described in the Order.

Compliance with the POE is intended to ensure an institution provides meaningful information to prospective and current military associated students about the financial cost and quality of the institution; to assist those students in making choices about how to use their Federal educational benefits; prevent abusive and deceptive recruiting practices that target the recipients of Federal military and veteran educational benefits; and ensure that the institution provides high-quality academic and student support services to the respective group of students.

Roadmaster Drives School complies with the Principles of Excellence. Demonstration of compliance is provided as follows:

PRINCIPLES OF EXCELLENCE	HOW WE COMPLY
<p>1. Prior to enrollment, provide prospective students who are eligible to receive Federal military and veterans educational benefits with a personalized and standardized form, as developed in a manner set forth by the Secretary of Education, working with the Secretaries of Defense and Veterans Affairs, to help those prospective students understand the total cost of the educational program, including tuition and fees; the amount of that cost that will be covered by Federal educational benefits; the type and amount of financial aid they may qualify for; their estimated student loan debt upon graduation; information about student outcomes; and other information to facilitate comparison of aid packages offered by different educational institutions.</p>	<p>Roadmaster Drivers School maintains a Cost of Attendance form (Financial Aid Shopping Sheet) which is provided to all prospective students who are eligible to receive Federal military and veterans educational benefits. The Cost of Attendance form provides a variety of information concerning program costs and performance outcomes. Prospective students are also provided with a copy of the School Catalog containing additional information concerning Roadmaster's program and various completion requirements. Students may also access the VA Comparison Tool for additional information.</p>
<p>2. Inform students who are eligible to receive Federal military and veterans educational benefits of the availability of Federal financial aid and have in place policies to alert those students of their potential eligibility for that aid before packaging or arranging private student loans or alternative financing programs.</p>	<p>Roadmaster Drivers School does not participate in Federal Student Financial Aid administered by the U.S. Department of Education pursuant to Title IV of the Higher Education Act of 1965 (HEA). Roadmaster Drivers School does offer tuition financing for those who qualify. All students receive information concerning the availability of tuition financing through Roadmaster Drivers School and the methods through which application may be made.</p>
<p>3. End fraudulent and unduly aggressive recruiting techniques on and off military installations, as well as misrepresentation, payment of incentive compensation, and failure to meet State authorization requirements, consistent with the regulations issued by the Department of Education (34 C.F.R. 668.71-668.75, 668.14, and 600.9).</p>	<p>Roadmaster Drivers School believes that all individuals should make an informed decision about what educational opportunities best fit their goals. As such, Roadmaster does not use high-pressure recruitment tactics. Roadmaster does not, and has never, conducted fraudulent or aggressive recruiting on or off military installations or in any other venue, nor do we misrepresent ourselves, our program, or our mission. Roadmaster complies with applicable regulations concerning payment of compensation and meets all applicable State authorization requirements.</p>

4.	Obtain the approval of the institution's accrediting agency for new course or program offerings before enrolling students in such courses or programs, provided that such approval is appropriate under the substantive change requirements of the accrediting agency.	While Roadmaster Drivers School meets all applicable State authorization requirements, Roadmaster is not accredited at any of its locations and is not required to maintain accreditation as a condition of applicable State authorization requirements. Roadmaster Drivers School is registered with the Federal Motor Carrier Safety Administration (FMCSA) as a Training Provider for purposes of FMCSA's Entry-Level Driver Training (ELDT) rule.
5.	Allow service members and reservists to be readmitted to a program if they are temporarily unable to attend class or have to suspend their studies due to service requirements and take additional steps to accommodate short absences due to service obligations, provided that satisfactory academic progress is being made by the service members and reservists prior to suspending their studies.	Roadmaster Drivers School allows enrolled members of the Armed Forces, including reserve components and National Guard to be readmitted if such members are temporarily unavailable or must suspend enrollment by reason of serving in the Armed Forces. During approved active-duty VA education benefits will be terminated during the period of active duty until training resumes.
6.	Agree to an institutional refund policy that is aligned with the refund of unearned student aid rules applicable to Federal student aid provided through the Department of Education under Title IV of the Higher Education Act of 1965, as required under section 484B of that Act when students withdraw prior to course completion.	Roadmaster Drivers School employs a 100% pro-rata refund policy for all students. Students pay tuition based upon the percentage of hours attended applied to the published and agreed upon tuition as of the date of enrollment.
7.	Provide educational plans for all individuals using Federal military and veterans educational benefits that detail how they will fulfill all the requirements necessary to graduate and the expected timeline of completion.	Roadmaster Drivers School's published School Catalog provided to all prospective students provides details on course completion requirements and expected timeline for completion. Additional information is also contained within the Cost of Attendance form.
8.	Designate a point of contact for academic and financial advising (including access to disability counseling) to assist service member and veteran students and their families with the successful completion of their studies and with their job searches.	Roadmaster Drivers School maintains centralized school certification wherein dedicated staff members are available to assist veteran students and their families. Applicable points of contact are listed on the Addendum to the School Catalog.